

TIPS FOR PRESENTATION SKILLS

Students prepare and practice a presentation of their work/message. Here are some presentation tips for students:

1. Preparation

- Prepare your presentation well, decide which items you think are most important and make a list, maybe even a note that will help you during your presentation. If you give a joint presentation: make clear beforehand who is going to say what.
- If possible, start your presentation with something to attract people's attention: a joke, an anecdote or maybe a question.
- Also start the presentation with the objective you have in sharing your presentation. For instance: "I want to show you what we have learned during the last weeks in The World Starts with Me."
- Be clear about the message that you have: think about your main messages, and make sure you repeat them a few times: in the beginning of your presentation as an introduction, in the middle you will illustrate them with your experiences, and in the end as an conclusion.
- An image says more than a 1000 words: people like seeing examples of your experience, so consider showing
 - examples of the materials you made during the lessons,
 - a try-out of one of the warming ups or other activities
 - make clear why this program was meaningful to you
- And finally, do a try out in front of the mirror, or in front of some of your class mates, so you can practice your presentation and gain some confidence.

2. Materials

- If you use the computer to show things on, make sure that everything is working properly.
- Do a try-out, make sure that things like the Internet connection, power supply, or anything else will not ruin your presentation. Have an alternative presentation ready in case of ... (maybe use prints as back up).
- Also make sure you are no more involved with the material you show than what is in your presentation itself.

3. While talking

- Try to keep eye contact with your audience; try to keep them involved through eye contact and ask them if they understand what you are talking about. Especially when they have a

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question, repeat the question so the whole audience can hear; and when you have answered the question, ask if it has been answered well. Keep them involved.

- Speak loud and clear
- Mind your posture; relax